

How to register for Webshop account

Step 1:

Log on to: www.webshop.besi.com

Besi		
BESI Spares & Tooling Online Shop		
Partner Login Please login to use the various functions of our Besi Online User Password LOGON Have you forgotten your password or user ID? Registration	Shop. Browse through the product catalogue, enter orders or so	earch for any documents. If you have any questions please send us an E-mail

Click on "Registration"



Step 2:

Company data					
Company name *					
Street * / Number *					
Postal code * / City *					
Country *					~
Customer number *					
lf you do not know your customer numb	er, please provide the mac	hine serial number wh	iich vou want to purchase parts fo	nr	_
Serial No					
ontact person / System user 1					
Title *					~
First name *					
Last Name *					
Telephone *					
E-mail address *					
Profile Type *					~

Fill in all the fields to complete your registration.

For "Street / Number", please key the street name in the **Green Box** and the street number in the **Blue Box**.

To ensure we tag you to the correct account, please fill in your customer number in the **Orange Box**. This can be found in the quotation confirmation or order acknowledgement form we sent to you.

If you do not know what your customer number is, enter the serial number of your machine in the **Purple Box** instead. The system would look up to our database and feedback with the customer number automatically.

Please select your role in the Pink Box. Please only select full access if you are authorized to make purchases.

Should you have more than 1 user, you may click on "**add user**" to add in another contact person's information.



Step 3:

uninary of registration		
ear Sir / Madam Kong,		
ur registration data is now complete. Please check your data again:		
Company details	Contact person / System user 1	
Company name Besi Spares and Tooling	Title Ms.	
Street Hinterbergstrasse 32a	First name Serene	
Postal code 6330	Last Name Kong	
City Cham	Telephone +6563037121	
Country Switzerland	E-mail address serene.kong@besi.com	
Customer number		
	System user 2	
	Title Ms.	
	First name Irene	
	Last Name Loh	
	Telephone +6563037060	
	E-mail address Irene.Loh@besi.com	

Click on "confirm" to proceed with registration once all provided information is correct.

** Please note that due to company policy, all registration is to be under company email address. Any registration with personal email address will be rejected.



Step 4:

onfirmation of registration					
Your registration request is being processed under the number 1009. ar Sir / Madam Kong, i have any questions or you need our support? Don't hesitate to contact our customer service center. Call us toll-free at +43 664 - 140 40 44					
				Company details	Contact person / System user 1
				Company name Besi Spares and Tooling	Title Ms.
Postal code 6330	First name Serene				
City Cham	Telephone +6563037121				
Country Switzerland Customer number	E-mail address serene.kong@besi.com				
	System user 2				
	Title Ms				
	First name Irene				
	Last Name Loh				
	Telephone +6563037060				
	E-mail address Irene.Loh@besi.com				

Besi will receive your request.

Once we have validated your registration, you will receive an email with the activation link for the Webshop.

You may click on the link to change your password and start with the Webshop.